

- Academic Information
- Divisions
- Faculty & Staff Directory
- Graduate Programs
- Library & Information Services
- Remote Learning & Special Programs
- Study Abroad
- Tools & Resources
- Undergraduate Majors & Programs
- Center for Public Service
- Scholars Journal of Undergraduate Research
- McKendree Academic Support Center
- Music Department
- Theater Department

Information Literacy Rubric

Information Literacy Competency (Major)

Student Name:

Definition: Students will develop a set of abilities to recognize when information is needed and be able to locate, collect, evaluate and effectively and ethically use the information.

Performance Factor	4	3	2	1
Demonstrate an ability to recognize when information is needed	Develops a focused tentative thesis statement or research question; identifies key concepts and related terms that describe the information need	Develops a clear tentative thesis statement or research question; identifies key concepts that describe the information need	Develops a general tentative thesis statement or research question; identifies obvious keywords	Unable to develop a tentative thesis statement or research question; needs assistance to identify keywords
Demonstrates an ability to access information sources	Develops effective search strategies using basic keywords; identifies and searches the most appropriate sources; differentiates between and uses primary and secondary sources	Develops search strategies using keyword and subject searches; identifies and searches more than the minimal number and/ or types of sources to retrieve information	Develops search strategies using basic keywords; identifies and searches a minimal number and/ or types of sources to retrieve information	Unable to develop a search strategy using basic keywords; Needs assistance to identify and search sources to retrieve information
Evaluates Sources and Content	Examines and compares information from various sources to evaluate reliability, validity, timeliness, authority, and point of view bias; analyzes differing viewpoints; considers contradictory information; recognizes prejudice, deception, or manipulation; reviews search strategy and incorporates additional concepts as necessary	Examines and compares information from various sources; investigates differing viewpoints; synthesizes main ideas to create new concepts; compares new information with prior knowledge; identifies verbatim material and appropriately quotes it; determines if original information need has been satisfied or if additional information	Quotes sources without comment or evaluation; synthesizes main ideas; uncertain as to whether the original information need has been satisfied or if additional information is needed	Quotes sources without comment or evaluation; uncertain as to whether information need has been satisfied

			is needed		
Effectively use information for a specific purpose	Organizes content in support of purposes and format of the assignment using multiple sources; reviews and strengthens thesis statement or research question; incorporates new and prior information; includes quotations and paraphrasing that support purposes of the assignment; communicates ideas cogently	Organizes content in support of purposes and format of the assignment; reviews and appropriately revises thesis statement or research question; communicates ideas cogently	Organizes content to support purposes and format of the assignment; does not recognize when a revision of the thesis statement or research question is needed; weakly communicates ideas	Fails to organize content to support purposes and format of the assignment; does not recognize when a revision of the thesis statement or research question is needed; weakly communicates ideas	
Understands issues affecting the use of information; observes laws, regulations, and institutional policies	Understands issues concerning plagiarism; consistently observes copyright laws; uses more paraphrasing than quotes; consistently uses appropriate documentation style for citing sources with no errors	Understands issues concerning plagiarism; consistently observes copyright laws; uses more paraphrasing than quotes; uses appropriate documentation style for citing sources with few or no errors	Possesses knowledge of plagiarism and copyright laws; relies heavily on quotes; uses appropriate documentation style for citing sources with several errors	Is aware of plagiarism and copyright laws; relies heavily on quotes (sometimes not attributed); inconsistently uses documentation style manual for citing sources with many errors	
Comments:					